



# Authorization for the Use and Disclosure of Protected Health Information

Solutions Healthcare Attn: Medical Records

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email: medicalrecords@shc.health

## PATIENT INFORMATION

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ SS#: \_\_\_\_\_

Email: \_\_\_\_\_

## INFORMATION TO BE RELEASED

Treatment Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Types of Records:  Medical Record  Billing Record  Both  Other: \_\_\_\_\_

## REASON FOR RELEASE OF INFORMATION

Medical Care  Legal  Insurance  Personal  Other: \_\_\_\_\_

I hereby authorize Solutions Healthcare to use or disclose my protected health information as described in this authorization to:

Name or Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

### SELECT PREFERRED DELIVERY METHOD

MAIL  SECURE EMAIL

\_\_\_\_\_  
**(Initial)** I acknowledge, and hereby consent to such, that the release information may contain alcohol and drug abuse, psychiatric, HIV or genetic information.

I understand that information used or disclosed pursuant to this authorization could be subject to re-disclosure by the recipient and, if so, may not be subject to federal or state law protecting its confidentiality.

I understand I may revoke this authorization at any time by requesting such of Solutions Healthcare in writing, unless action has already been taken in reliance upon it, or during a contestability period under applicable law. A copy of this authorization will stand as the original.

**This authorization expires on the following date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

\*If an expiration date is not specified this authorization will expire (12) months from the date on which it was signed.

I have read the above and authorize the disclosure of the protected health information as stated.

\_\_\_\_\_  
*Signature of Patient or Patient's Legal Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Printed Name of Patient or Patient's Legal Representative*

\_\_\_\_\_  
*Relationship to Patient*

**Photo identification should be attached to this authorization.**